

Request for Council Action

Originator Community Development	Item City Code Amendment – Environmental Health Plan Review Ordinance and Fees
Agenda Section	Date 12/1/2014
Description	

GENERAL INFORMATION

Applicant: City of Bloomington

Request: City Code amendments updating and clarifying standards and Environmental Health fees for plan review of new or remodeled licensed body art, food, lodging, therapeutic massage, public swimming pools and tanning establishments, with new fee categories for hazard analysis of critical control points (HACCP) plan review, annual HACCP audits and public pool seasonal opening re-inspections, amending Chapters 14 and 15 of the City Code.

CHRONOLOGY

City Council Public Hearing
Publication: 07/10/14 - Bloomington *Sun Current*. Notice enclosed.

City Council Regular Meeting: 07/21/14 – Public Hearing held, consideration was given to charging fees for EH Plan reviews.

City Council Public Hearing
Publication: 11/20/14 - Bloomington *Sun Current*. Notice enclosed.

City Council Regular Meeting: 12/01/14 – Public Hearing scheduled.

APPLICABLE REGULATIONS

Chapter 14 – Licenses and Permits
Chapter 15 – Buildings and Structures

SUMMARY PROPOSAL

While food establishments do have a plan review fee, the basis used (value of food equipment) has several short falls. Amending the ordinance to use license fees as the basis for plan review will more closely reflect the time spent on plan review, consultation and construction inspections. Overall, the net increase in proposed fees will be about \$50,000 annually. This will be compensation for work already being done by the Environmental Health Division because it is mandated by state code. A more detailed discussion of the proposed amendments and fees is in the attached staff report.

Following the July public hearing, the proposed amendments were reviewed with the Chamber's Executive Director who indicated her questions were fully answered.

Requested Action

Approve the proposed amendments to Chapters 14 and 15 of the City Code for updating and clarifying standards and Environmental Health fees for plan review of new or remodeled licensed body art, food, lodging, therapeutic massage, public swimming pools and tanning establishments, with new fee categories for hazard analysis of critical control points (HACCP) plan review, annual HACCP audits and public pool seasonal opening re-inspections.

Attachments:

Detailed Staff Report

City Code Proposed Amendments and Fees for Environmental Health Plan Review

November 20, 2014 Public Hearing Notice in Sun Current

EH Plan Review Fee Comparison Charts